

FLORIDA LOCAL GOVERNMENT INFORMATION SYSTEMS ASSOCIATION TECHNOLOGY ACHIEVEMENT AWARD PROGRAM



Overview:

The FLGISA Technology Achievement Award program is to be an award presented by the FLGISA President, with the advice and consent of the Board of Directors, at the Annual Meeting during the last year of the President's tenure in office. The purpose of this award is to recognize both leadership (technical and/or organizational) and innovation in a community within the FLGISA membership.

The entire application submission should be no more than three (3) pages, not including this overview and the form's cover page. This page limit does not include any letters as required in the Collaboration category. The application must be submitted on the form that is attached. Submissions **MUST** be completed on the attached form and be typed. Fonts must be Arial or Times New Roman, no smaller than a 10 font size. Lines must be spaced at no less than 1.5. All margins must be no less than 1 inch on each side.

Winning jurisdictions will be recognized at a public meeting within their jurisdiction and presented with an award and presentation photo with appropriate senior staff and elected officials. These jurisdictions will also be recognized in articles that will be published in Quality Cities (statewide) magazine.

Awards will be given within three separate jurisdictional size categories. There will be no distinction between city and county jurisdictions. The size categories are as follows:

- Jurisdictions with populations < 30,000
- Jurisdictions with populations from 30,000 to 80,000
- Jurisdictions with populations > 80,000

For all jurisdictional size categories there will be only one award presented, regardless of category and subcategory. All award applications must designate one of two submission categories. The award categories include a subcategory for leadership and four subcategories for development. The following specifically details the different award categories:

Category 1: Leadership

1. Demonstrated Leadership in Management of Information Technology Award

The Demonstrated Leadership in Management of Information Technology award is available to technology managers who have staffed, planned and executed technology initiatives that have assisted their jurisdiction in meeting its mission. A winner of this category will be judged on the basis of vision, leadership and support of IT throughout the department/agency and the entire jurisdiction.

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Category 2: Development

2. Best Application Serving a Public Organization's Business Needs Award

The Best Application Serving a Public Organization's Business Needs award will be presented to jurisdictions that have designed, developed (coded) and deployed new applications or improved existing systems that assist the organization in handling its day-to-day work.

3. Best Application Serving the Public Award

The Best Application Serving the Public award will be presented to individuals and teams that have designed, developed (coded) and deployed applications or improved existing systems that directly deliver services more efficiently and effectively to the public. For this award, the public may be defined as citizens, contractors, or vendors.

4. Best IT Collaboration Among Organizations Award

The Best IT Collaboration among Organizations award will be presented to individuals and/or organizations that have demonstrated special efforts to facilitate inter-organizational technology projects, governance initiatives, data sharing initiatives and/or integration initiatives that lead to or facilitate greater cooperation between organizations, government agencies or business units. An outstanding application and/or collaborative effort between agencies or jurisdictions are the basic qualifiers for this award.

5. Most Innovative Use of Technology Award

The Most Innovative Use of Technology Award will be presented to individuals and/or organizations that have demonstrated a creative, unique and resourceful use of technology.

Organizations will compete against other similarly sized jurisdictions and may apply for any one of the above categories of awards, but will only be nominated for one award. In other words, while a municipality can apply for any of the awards, they will not be entered into other categories besides the one for which they apply. Judging will be based not only on submissions for this category but also those in all categories.

Leadership Award Questions

NOTE: Each question must be a header with the answers following the header.

1. Please provide the name, title and contact information of the person or each member of the group you are nominating.
2. Provide specific examples (up to five) of the nominees' demonstrated excellence. Explain in each example why his/her/their work is considered excellent (150 words or less per example).
3. Provide a brief history of this person's or this group's contribution to Information Technology in the State of Florida (300 words or less).

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Development Award Questions

NOTE: Each question must be a header with the answers following the header.

1. What business problem were you trying to solve by implementing this project/application?
2. Describe the features, functionality and benefits of the project/application.
3. Describe the technology used to create the application.
4. Did the project/application extend or replace an existing system? If yes, provide a description of what was accomplished.
5. How has the business process been improved as a result of the project/application? Provide data that demonstrates this improvement.
6. What has been the economic benefit of the project/application (cost savings, cost avoidance, etc.?)
7. Who benefits from this use of the project/application?
8. What is the current usage of the project/application and what is the population that is eligible to use it?
9. How has the project/application been marketed to end-users?
10. Provide a link to the project/application if available for external viewing.
11. **FOR ALL DEVELOPMENT AWARD NOMINEES:** Describe the project's collaborative environment in terms of governance, funding, project management, communication and other relevant data. In addition, **FOR COLLABORATION AWARD SUBCATEGORY** nominees: Please provide a letter of support from the collaborating organization(s). The letter(s) of support must be submitted to Becky Brennan @ 125 E Colonial Drive, Orlando, FL 32801 or bbrennan@flcities.com prior to the April 1, 2010 deadline.

Review Process:

1. All applications must be from jurisdictional cities or county entities within the State of Florida **AND** FLGISA members. Non-member entities may apply for membership during the application period and still be considered for the award.
2. All award submittals will be sent to the Florida League of Cities to the attention of Becky Brennan @ 125 E Colonial Drive, Orlando, FL 32801 or bbrennan@flcities.com prior to the April 1, 2010 deadline.
3. The review coordinator will ensure that all the submittals have followed the policy, format and procedures as defined by the FLGISA Board of Directors. Application format and receipt will be confirmed with the submitting jurisdiction.
4. The review coordinator will select at random and contact three to five jurisdictions that have not submitted a proposal to assist in the ranking process. Members of this “blind panel” will be known only to the review coordinator and will not be known to the FLGISA membership, Board or to each other. Based upon various categories, as established by the FLGISA Board of Directors, the blind panel will each provide a numeric rating of each submittal to the League.
5. The review coordinator will calculate the totals and rank the submittals and will then provide the applications that have received the top three rankings in each jurisdictional size category to the FLGISA Board of Directors for selection. They will be submitted in random order and the Board will not know the number of points assigned by the blind panel.

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Name of Nominee: _____

Nominee's Jurisdiction: _____

Nominee's Title: _____

Nominee's Email: _____

Nominee's Phone: _____

Nominee's Mailing Address: _____

Nominee's City and Zip Code: _____

**Name of Person Submitting
Application (Optional):** _____

- Jurisdiction Size:**
- Less than 30,000
 - Between 30,000 and 80,000
 - Over 80,000

- Award Category:**
- Leadership
 - Development

- Award Subcategory:**
- Demonstrated Leadership in Management of Information Technology Award
 - Best Application Serving a Public Organization's Business Needs Award
 - Best Application Serving the Public Award
 - Best IT Collaboration Among Organizations Award
 - Most Innovative Use of Technology Award

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