

Florida Local Government Information Systems Association

Action Without Meeting Policy

It is the policy of the Florida Local Government Information Systems Association (FLGISA) per Article VI Section 6 of the By-Laws to allow Action Without Meeting. A Board member may request, and the Board of Directors may act without a meeting under the following conditions:

- The request to act is made to the President.
- The President will email the Board of Directors asking for consent of the Board of Directors to act without a meeting. The email shall include a date and time that Board members must respond by. A majority vote will authorize such action.
- A board member can request a discussion meeting for further clarification before the voting deadline.
- Once the deadline has passed, the President will inform the Board of Directors of the status of the action.
- The action, if passed, will be filed in the minutes of the next Board meeting.

Approved by the FLGISA Board of Directors on July 22, 2019.

Revised Policy Approved by the FLGISA Board of Directors on September 10, 2021.

Revised Policy Approved by the FLGISA Board of Directors on September 22, 2023.

Revised Policy Approved by the FLGISA Board of Directors on January 26, 2026.